

Prescribed Sources for Cataloging Information
In Order of Preference
Bold = Chief Source

RECORD AREA:	Title*	Edition*	Publication*	Physical Description	Series*	Notes	Standard Number
MARC FIELD:	245	250	260	300	440/490	5xx	02x
FORMAT:							
Print	1. Title page	1. Title page 2. Other preliminaries	1. Title page 2. Other preliminaries	Whole publication	1. Series title page 2. Monograph title page 3. Cover 4. Rest of publication	Any source	Any source
Videorecordings: Videocassette & DVD	1. Title frames 2. Carrier + label 3. Accompanying textual material 4. Container (box/case) 5. Other sources	1. Title frames 2. Carrier + label 3. Accompanying textual material 4. Container (box/case) 5. Other sources	1. Title frames 2. Carrier + label 3. Accompanying textual material 4. Container (box/case) 5. Other sources	Any source	1. Title frames 2. Carrier + label 3. Accompanying textual material 4. Container (box/case) 5. Other sources	Any source	Any source
Electronic Resources: CD-ROM & DVD	1. Title screens, etc. 2. Physical carrier + label 3. Printed or online documentation 4. Information printed on the container issued by publisher or distributor	1. Title screens, etc. 2. Physical carrier + label 3. Printed or online documentation 4. Information printed on the container issued by publisher or distributor	1. Title screens, etc. 2. Physical carrier + label 3. Printed or online documentation 4. Information printed on the container issued by publisher or distributor	Any source	1. Title screens, etc. 2. Physical carrier + labels 3. Printed or online documentation 4. Information printed on the container issued by publisher or distributor	Any source	Any source
Non-Musical Sound Recordings: Cassette & CD	1. Cassette/Disc + label 2. Accompanying textual material 3. Container (sleeve/box) 4. Other sources	1. Cassette/Disc + label 2. Accompanying textual material 3. Container (sleeve/box) 4. Other sources	1. Cassette/Disc + label 2. Accompanying textual material 3. Container (sleeve/box) 4. Other sources	Any source	1. Cassette/Disc + label 2. Accompanying textual material 3. Container (sleeve/box) 4. Other sources	Any source	Any source
Graphics	1. Item itself 2. Integral container + label 3. Container (box/frame) 4. Accompanying textual material	1. Item itself 2. Integral container + label 3. Container (box/frame) 4. Accompanying textual material	1. Item itself 2. Integral container + label 3. Container (box/frame) 4. Accompanying textual material	Any source	1. Item itself 2. Integral container + label 3. Container (box/frame) 4. Accompanying textual material	Any source	Any source
3D & Realia	1. Object itself + label 2. Accompanying textual material 3. Original container	1. Object itself + label 2. Accompanying textual material 3. Original container	1. Object itself + label 2. Accompanying textual material 3. Original container	Any source	1. Object itself + label 2. Accompanying textual material 3. Original container	Any source	Any source

* NOTE: If information is taken from somewhere other than the prescribed source, that information should be placed in [brackets].